

**Town of Rathbone
December Regular Town Board Meeting
December 10, 2013**

A REGULAR MEETING OF THE RATHBONE TOWN BOARD OF THE TOWN OF RATHBONE 8088 COUNTY ROUTE 21, ADDISON, NY 14801 WAS HELD ON THE 10th DAY OF DECEMBER 2013.

MEMBERS PRESENT

Dan Farrand – Town Supervisor
Millard Guild – Councilman
Roderick Brutsman – Councilman
Lanny Newell – Councilman
Thomas Windnagle – Councilman

OTHERS PRESENT

Mary Jacobson-Town Clerk, Kathy Sayadoff-Williamson Law, Jim McDonough, Russell Morseman III, Paul and Lori Lewis, Duane Miles, Donald McCaig

Kathy Sayadoff, from Williamson Law Book Company, presented the Highway Superintendent Program to the town board and answered questions.

Dan Farrand, Supervisor, called the regular monthly board meeting to order at 7:35pm.

The town clerk received a letter of resignation from William Reagan, deputy highway superintendent effective immediately. The board accepted it with regret.

Resolution 120-13

Purchase Highway Superintendent Software

A town board resolution to approve the purchase of the Williamson Law Highway Superintendent Software was motioned by Dan Farrand and seconded by Lanny Newell.

Roll Call Vote

Member	Accept Resolution
Millard Guild	No
Roderick Brutsman	No
Dan Farrand	Yes
Lanny Newell	No
Thomas Windnagle	No

Resolution 121-13

Minutes as read

A town board resolution to accept the November meeting/public hearing minutes as read by the Town Clerk was motioned by Thomas Windnagle and seconded by Millard Guild.

Roll Call Vote

Member	Accept Resolution
Millard Guild	Yes
Roderick Brutsman	Yes
Dan Farrand	Yes
Lanny Newell	Yes
Thomas Windnagle	Yes

Resolution 122-13

Supervisor's Monthly Report

A town board resolution to approve the November Supervisor's Monthly Report was motioned by Thomas Windnagle and seconded by Lanny Newell.

Roll Call Vote

Member	Accept Resolution
Millard Guild	Yes
Roderick Brutsman	Yes
Dan Farrand	Yes
Lanny Newell	Yes
Thomas Windnagle	Yes

Resolution 123-13

Budget Adjustments

A town board resolution to accept the budget adjustments for the highway fund as listed below was motioned by Thomas Windnagle and seconded by Millard Guild.

Highway Fund

From		To		Amount	
Permanent Improvement	51122.3.2.35	Repairs Small	51304.3.4.68	\$	11.51
Repairs Case	51304.3.4.59	Repairs Small	51304.3.4.68	\$	38.49
Repairs Case	51304.3.4.59	Repairs Super Pickup	51304.3.4.52	\$	25.00
Repairs Case	51304.3.4.59	Repairs 2006 Excv	51304.3.4.65	\$	1.79
Repairs Grader	51304.3.4.58	Repairs 2006 Excv	51304.3.4.65	\$	4.76
Repairs Pioneer	51304.3.4.64	Repairs 2006 Excv	51304.3.4.65	\$	93.45
Repairs Pioneer	51304.3.4.64	Repairs Peterbilt	51304.3.4.63	\$	30.00
Repairs Pioneer	51304.3.4.64	Repairs Peterbilt	51304.3.4.61	\$	421.67
Repairs Machinery	51304.3.4.0	Repairs Peterbilt	51304.3.4.63	\$	3.61
Shop Tools	51304.3.4.79	Repairs Peterbilt	51304.3.4.63	\$	297.78
Lights, Reflect	51304.3.4.77	Repairs Peterbilt	51304.3.4.63	\$	407.76
Alamo	51304.3.4.69	Repairs Peterbilt	51304.3.4.63	\$	100.00
Diesel	51304.3.4.79	Repairs Peterbilt	51304.3.4.63	\$	369.31
Diesel	51304.3.4.79	Dry Towels	51304.3.4.80	\$	21.98
Diesel	51304.3.4.79	Repairs 2007	51304.3.4.62	\$	1,564.38
Diesel	51304.3.4.79	Gasoline	51304.3.4.73	\$	505.98
Diesel	51304.3.4.79	Lube	51304.3.4.72	\$	13.98
Diesel	51304.3.4.79	Ice Control	51424.3.4.89	\$	2,524.37
Snow Removal	51424.3.4.0	Ice Control	51424.3.4.89	\$	2,878.55
Ice Control	51484.3.4.93	Ice Control	51424.3.4.89	\$	6,096.17
Ice Control	51484.3.4.93	Ice Control	51424.3.4.90	\$	5,807.78
Sluice	51424.3.4.91	Ice Control	51424.3.4.90	\$	242.02
Sick	51401.3.1.86	Ice Control	51424.3.4.90	\$	388.49
General Repairs PS	51101.3.1.0	Machinery P/S	51301.3.1.0	\$	4,000.00
General Repairs PS	51101.3.1.0	Holiday	51401.3.1.88	\$	2,000.00
General Repairs PS	51101.3.1.0	Serv To Other Gvt PS	51481.3.1.0	\$	<u>3,000.00</u>
					<u>\$30,848.83</u>

Roll Call Vote

Member	Accept Resolution
Millard Guild	Yes
Roderick Brutsman	Yes
Dan Farrand	Yes
Lanny Newell	Yes
Thomas Windnagle	Yes

Resolution 124-13

Budget Adjustments

A town board resolution to accept the budget adjustments for the general fund as listed below was motioned by Thomas Windnagle and seconded by Roderick Brutsman.

General Fund

From		To		
Assessor Clerk	13551.1.1.2	Supervisor CE	12204.1.4.0	\$ 500.00
Assessor Clerk	13551.1.1.2	Town Clerk CE	14104.1.4.0	\$ 700.00
Assessor Clerk	13551.1.1.2	Building CE Water	16204.1.4.7	\$ 100.00
Assessor Clerk	13551.1.1.2	Kennel Rental	35104.1.4.12	\$ 200.00
Assessor Clerk	13551.1.1.2	Garage Electric	51324.1.4.20	\$ 300.00
Assessor Clerk	13551.1.1.2	Building CE Water	51824.1.4.0	\$ 200.00
Right of Way	19402.1.2.0	Building CE Repairs	16204.1.4.6	<u>\$1,400.00</u>
				\$3,400.00

Roll Call Vote

Member	Accept Resolution
Millard Guild	Yes
Roderick Brutsman	Yes
Dan Farrand	Yes
Lanny Newell	Yes
Thomas Windnagle	Yes

The supervisor informed the board that the town received \$12,425 for the sale of the John Deere tractor and mower.

Resolution 125-13

Abstract #12

A town board resolution to approve payment of the bills as listed in the abstract was motioned by Lanny Newell and seconded by Roderick Brutsman.

Abstract #12 General: \$5,420.54 Claim # 200-215 Highway: \$23,265.87 Claim # 128-137

Roll Call Vote

Member	Accept Resolution
Millard Guild	Yes
Roderick Brutsman	Yes
Dan Farrand	Yes
Lanny Newell	Yes
Thomas Windnagle	Yes

The Town Supervisor would like the minutes to reflect that the highway department employees and Donald McCaig, attended the Hornell CPR training course.

Resolution 126-13

Budget Change

A town board resolution to adjust the 2014 budget to reflect that the justice personal services cannot be reduced during a term of office so the funds were moved from the highway barn contractual account was motioned by Dan Farrand and seconded by Thomas Windnagle.

Roll Call Vote

Member	Accept Resolution
Millard Guild	Yes
Roderick Brutsman	Yes
Dan Farrand	Yes
Lanny Newell	Yes
Thomas Windnagle	Yes

Resolution 127-13

NYMIR 2014 insurance

A town board resolution to accept the 2014 NYMIR insurance coverage was motioned by Dan Farrand and seconded by Lanny Newell

Roll Call Vote

Member	Accept Resolution
Millard Guild	Yes
Roderick Brutsman	Yes
Dan Farrand	Yes
Lanny Newell	Yes
Thomas Windnagle	Yes

Resolution 128-13

Kennel Lease Agreement

A town board resolution to enter into a kennel lease agreement with Paul Lewis was motioned by Lanny Newell and seconded by Thomas Windnagle

Roll Call Vote

Member	Accept Resolution
Millard Guild	Yes
Roderick Brutsman	Yes
Dan Farrand	Yes
Lanny Newell	Yes
Thomas Windnagle	Yes

Resolution 129-13

Southern Tier Food Bank

A town board resolution to allow the Southern Tier Food Bank to continue to use the Town Hall parking lot as a distribution center with a contract executed by the supervisor was motioned by Thomas Windnagle and seconded by Lanny Newell

Roll Call Vote

Member	Accept Resolution
Millard Guild	Yes
Roderick Brutsman	Yes
Dan Farrand	Yes
Lanny Newell	Yes
Thomas Windnagle	Yes

Resolution 130-13

Chain of Command Established

A town board resolution to allow the senior man in the absence of the highway superintendent or the next higher senior man to give instructions for daily work to the highway employees without repercussion was motioned by Dan Farrand and seconded by Lanny Newell.

Roll Call Vote

Member	Accept Resolution
Millard Guild	Yes
Roderick Brutsman	Yes
Dan Farrand	Yes
Lanny Newell	Yes
Thomas Windnagle	Yes

Resolution 131-13

Training Mandatory

A town board resolution to require all town employees to attend a mandatory training session following the Year-End Meeting, December 30, 2013 at 7:00pm was motioned by Lanny Newell and seconded by Thomas Windnagle

Roll Call Vote

Member	Accept Resolution
Millard Guild	Yes
Roderick Brutsman	Yes
Dan Farrand	Yes
Lanny Newell	Yes
Thomas Windnagle	Yes

Resolution 132-13

Keys to Justice and Records Room

A town board resolution to require the town clerk and justice to provide copies of keys to the records room and justice office to be locked in the safe was motioned by Dan Farrand and seconded by Roderick Brutsman

Roll Call Vote

Member	Accept Resolution
Millard Guild	No
Roderick Brutsman	Yes
Dan Farrand	Yes
Lanny Newell	Yes
Thomas Windnagle	No

Resolution 133-13

Audits

A town board resolution to set the audit date for January 2, 2014 following the organizational meeting was motioned by Dan Farrand and seconded by Thomas Windnagle

Roll Call Vote

Member	Accept Resolution
Millard Guild	Yes
Roderick Brutsman	Yes
Dan Farrand	Yes
Lanny Newell	Yes
Thomas Windnagle	Yes

The town board discussed what to do about the used corrugated metal sluice pipe William Reagan took because he said Jerry Aldrich, a previous Highway Superintendent, said he could have one. The board decided to send William Reagan a bill for \$100 after finding the scrap price would be about that.

Thomas Windnagle motioned to adjourn at 9:02PM seconded by Dan Farrand.

Roll Call Vote

Member	Accept Resolution
Millard Guild	Yes
Roderick Brutsman	Yes
Dan Farrand	Yes
Lanny Newell	Yes
Thomas Windnagle	Yes

Submitted by:

Mary E. Jacobson, Rathbone Town Clerk

Minutes December 2013