

**Town of Rathbone
Organizational Meeting, Public Hearing and Regular Meeting
January 2, 2025**

ORGANIZATIONAL TOWN BOARD MEETING, PUBLIC HEARING AND REGULAR MEETING OF THE RATHBONE TOWN BOARD, 8088 COUNTY RTE 21, ADDISON, NY 14801 COUNTY OF STEUBEN, WAS HELD ON THE 2nd DAY OF JANUARY 2025.

MEMBERS PRESENT

Russell Morseman III – Town Supervisor
Mary Catherine Cole– Councilman
Lanny Newell – Councilmen
Racheal Davis– Councilman

MEMBER ABSENT

Eric Bump – Councilman

OTHERS PRESENT

Mary Jacobson-Town Clerk, Pam Morseman, Tammy Brewer, Brian Brewer, Gary Baker, Karen Warner, Mike Knopf

Russell Morseman III, Town Supervisor, called the organizational meeting to order at 6:00pm.

Resolution 01-25

2025 Appointments

A Town Board Resolution to appoint the following individuals to fill the positions listed below as Town Officers was motioned by Mary Catherine Cole and seconded by Lanny Newell

BUILDING CODE INSPECTOR – 1 year term	RONALD P JACOBSON
HEALTH OFFICER – 1 year term	WILDA HAGER
TOWN ATTORNEY – 1 year term	BRIAN SCHU
DOG CONTROL OFFICER – 1 year term	JERRY ALDRICH JR

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes

Resolution 02-25

2025 Official Depository

A Town Board Resolution to name Community Bank NA as the official depository for town monies for the Town of Rathbone was motioned Rachael Davis and seconded by Mary Catherine Cole

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes

Resolution 03-25

2025 Official Publications

A Town Board Resolution to name the town website and The Leader as the official publication for legal notices and the town website and the Addison Post as the official publication for notice of public hearings and other communications affecting only the residents of the Town of Rathbone was motioned by Mary Catherine Cole and seconded by Lanny Newell

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes

Resolution 04-25

Bank Account Signers

A Town Board Resolution to designate the following individuals as signers on town accounts at Community Bank, NA: Michael Knopf as signer for the justice account, Mary E Jacobson as signer for the town clerk account, the town clerk DEC account, and the tax collector account, and Russell Morseman III as the signer on the supervisor accounts was motioned by Racheal Davis and seconded by Lanny Newell

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes

Resolution 05-25

Town Policies

A town board resolution to review and adopt the town policies established in the Town Policy book was motioned by Rachael Davis and seconded by Mary Catherine Cole

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes

Resolution 06-25

2025 Meeting Times

A Town Board Resolution to hold the regular monthly meetings of the Rathbone Town Board on the first Thursday of each month at 6:00pm was motioned by Mary Catherine Cole and seconded by Rachael Davis

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes

Resolution 07-25

2025 Mileage Rate

A Town Board Resolution to set the town mileage rate at \$0.70 per mile was motioned by Lanny Newell and seconded by Mary Catherine Cole

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes

Resolution 08-25

2025 Town Salaries

A Town Board Resolution to set the town salaries as presented in the 2025 Town Budget and as described below was motioned by Rachael Davis seconded by Mary Catherine Cole

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Abstain
Racheal Davis	Yes

POSITION =====	SALARY =====
TOWN SUPERVISOR	\$ 10,000.00
TOWN CLERK / TAX COLLECTOR	\$ 10,000.00
TOWN BOARD (4 MEMBERS/\$1200 each)	\$ 4,800.00
TOWN JUSTICE	\$ 4,200.00
COURT CLERK	\$ 1,000.00
TOWN ASSESSOR	\$ 8,400.00
SUPERINTENDANT OF HIGHWAYS	\$ 50,000.00
GRIEVANCE BOARD (2 MEMBERS/ \$225.00 each)	\$ 450.00
CHAIRMAN GRIEVANCE BOARD	\$ 250.00
BUDGET OFFICER	\$ 3,000.00
BOOK KEEPER	\$ 3,000.00
BUILDING CODE INSPECTOR	\$ 3,900.00
HEALTH OFFICER	\$ 400.00
TOWN ATTORNEY (\$1500.00 BUDGETED)	\$ 1,000.00
HIGHWAY DEPARTMENT Dan Draper	\$ 24.00/HR
HIGHWAY DEPARTMENT Lanny Newell	\$ 22.00/HR
HIGHWAY DEPARTMENT Tom Stephens	\$ 22.00/HR

The town supervisor closed the organizational meeting and opened the regular January monthly meeting.

Resolution 11-25

Meeting Minutes

A Town Board Resolution to approve the December and Year End Meeting minutes as read by the town clerk was motioned by Rachael Davis and seconded by Lanny Newell

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes

Resolution 12-25

Supervisor's Monthly Report

A Town Board Resolution to accept the Supervisor's December monthly report was motioned by Mary Catherine Cole and seconded by Rachael Davis

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes

Resolution 13-25

January Payment of the Bills

A Town Board Resolution to approve the following budget transfers was motioned by Lanny Newell and seconded by Mary Catherine Cole

HIGHWAY Fund

51204.3.4.0 Bridges Ce	51104.3.4.0 General Repairs Ce	\$ 5,455.60
51204.3.4.0 Bridges Ce	51304.3.4.72 Lubricants Ce	\$ 2,000.00
51304.3.4.65 Mach Rprs 06 Volvo Ce	51304.3.4.63 Mach Rprs 14 Ptr Ce	<u>\$ 5,000.00</u>
	Total	<u>\$12,455.60</u>

GENERAL Fund

16804.1.4.0 Data Processing Ce	To	19204.1.4.0 Association Dues Ce	\$99.00
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Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes

Resolution 14-25

January Payment of the Bills

A Town Board Resolution to approve payment of the bills as listed in the Abstract #1 was motioned by Mary Catherine Cole and seconded by Lanny Newell

General: \$8,744.04 Vouchers 1-18 Highway: \$56,440.47 Voucher 1-12

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes

Resolution 15-25

Kennel Agreement

A Town Board Resolution to authorize the Town Supervisor to sign the Kennel Agreement with Jerry Aldrich Jr was motioned by Lanny Newell and seconded by Rachael David

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes

Lanny Newell motioned to adjourn at 6:21PM seconded by Mary Catherine Cole

Roll Call Vote

Member	Accept Resolution
Russell Morseman III	Yes
Mary Catherine Cole	Yes
Lanny Newell	Yes
Racheal Davis	Yes
Eric Bump	Yes

Submitted By:

Mary E. Jacobson
Rathbone Town Clerk